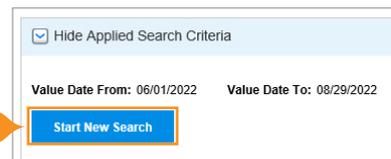
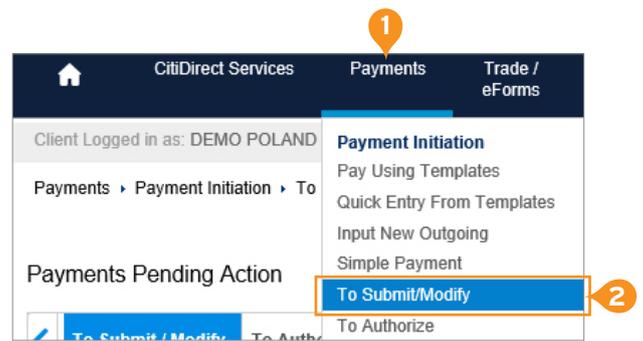
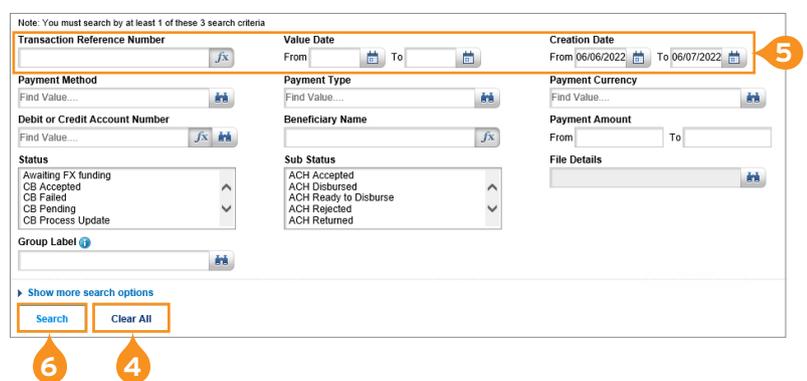


## Deleting payments

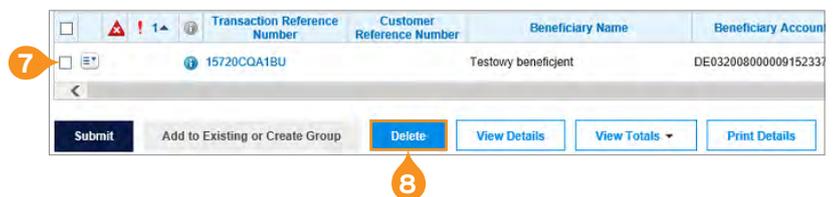
1. In the main menu, select the tab **Payments**.
2. In the tab Payments, select the option **To Submit/Modify**.
3. Select **Start New Search**.



4. In the Start New Search window, click **Clear All**.
5. Fill in at least one of the available options. If you select a search criterion other than the Reference Number, please remember that it is mandatory to select Value Date or Creation Date.
6. Click the **Search** button.



7. On the list, tick the payment you wish to delete.
8. Select **Delete**.



### Alternative method

1. On the list, tick the payment you wish to delete.
2. Click the button **View Details**.
3. Click the **Delete** button to delete the payment.

