



Bank Handlowy w Warszawie S.A. www.citihandlowy.pl Senatorska 16, 00-923 Warszawa Tel. (022) 657 7200, fax (022) 692 5023 SWIFT: CITIPLPX



4 MAY 2010 - No. 5

# THE NEWS

**CUSTOMER SERVICE DEPARTMENT** 

## **Download THE NEWS from:**

- In CitiDirect the File Download menu
- On <u>www.citihandlowy.pl</u> in the <u>Corporate Banking</u> section
- In electronic file together with your statement as at 4 May 2010
- FX rates are available on www.citihandlowy.pl or in CitiDirect in the File Download menu.
- Excerpt from the Fees & Commissions Schedule is available on <u>www.citihandlowy.pl</u> in the Corporate Banking section.
- CitiDirect Manuals are available on the application info page, after logging in to the system.
- CitiDaily financial market updates are available on www.citihandlowy.pl In the Analyst's Eye tab.

## NEW "SELF-STUDY" MODULE IN THE CITI CLIENT SERVICE ACADEMY

We have the pleasure to inform you that we have launched an **innovative training formula for users of the Electronic Banking system**. This new module will allow you to gain extended knowledge how to use our CitiDirect solution.

The Citi Client Service Academy offers self-study training, which you may use whenever it is most convenient for you, and repeat as many times as you deem necessary. These are multimedia presentations, divided into subject modules that present various aspects of using CitiDirect.

The platform also provides training courses delivered by instructors, which are focused on the issues relating to logging in to the system and setting CitiDirect parameters to facilitate work with the system.

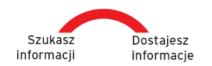
For full training schedule, please visit;

http://www.citibank.com/transactionservices/home/region/university/eb\_overview\_pl.jsp

For more information please contact your Relationship Manager from the Customer Service Department or call the Electronic Systems Support and Service Unit - Tel 801 343 978 or (22) 690 1521.

We believe that the knowledge you will acquire through this channel will enable you to use our Electronic Banking system – CitiDirect more efficiently.

Visit the Client Academy!





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# **CONVOYS WITH CLOSED CASH DEPOSITS AND WITHDRAWALS**

In order to increase the security of cash deposited and withdrawn by our Clients, we want to emphasize the issue of the contents of the convoy lists (lists of guards and vehicles) your deliver to our Bank. Those lists should be updated on an ongoing basis - invalid data may result in a situation that your convoy will be refused to enter the sorting facility or to receive top-up cash.

#### Such list should include:

- ... name of the Client
- Bank's unit / sorting facility involved in a given operation
- Effective date (backdating is strictly prohibited)
- Convoy company name
- First and last names, ID document series, and license numbers of the convoy members (guards)
- Make and registration numbers of the vehicles (vehicle marking description is recommended)

The list should be signed as enclosures to the Cash Agreement.

#### **NEW OPTIONS IN THE DEBIT CARD RANGE** - CARDS MAY NOW **BE ISSUED UNDER AN** FUR OR USD **ACCOUNT**

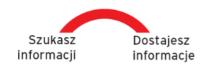
Our Clients may choose the currency of the account that will be used to settle Debit Card operations. A Client may order Debit Cards to accounts denominated in PLN, USD or EUR.

The key benefits of debit cards to a foreign currency account:

- For EUR or USD transactions, the Client's account is charged with the EUR or USD amount paid by the Client at a shop or restaurant without currency
- FX gains and losses are eliminated.
- ATM withdrawals the EUR or USD amount of a withdrawal and the EUR or USD charge to the Client's account will be the same (only the fees due will be
- The Bank only charges a monthly card fee no annual fee.

#### Benefits to the Holder and User of a Citibank Business Debit Card:

- The card is a perfect solution for example for control of business expenses relating to frequent trips and purchases outside Poland.
- The card ensures immediate and secure access to funds.
- ... Cards may also be used in cashless transactions and for ATM withdrawals one of these functions can be deactivated.
- Cards eliminate time consuming and burdensome advances prepaid cards may be issued if a subaccount is opened for each card.
- Funds in card accounts generate interest.
- Account is charged upon effecting a transaction.
- If needed (e.g. business trip) funds are transferred online in the card account via CitiDirect, which takes no more than 30 minutes.
- Cost control all expenses are shown in electronic statements and can be viewed via CitiDirect, which facilitates reasonable management of financial resources and automatic booking of expenses.
- 24/7 Customer Service Business Cards Unit, Tel. 800 120 078 or (22) 692
- Employee card fraud insurance.
- No collateral required to receive debit cards only simple documentation must
- Attractive discount program for cards, which reduces the company's costs.
- Recognition of the Citi brand worldwide and prestige stemming from an international card.
- Spending limits can be renewed daily, weekly or monthly.





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	<ul> <li> <u>Cash back</u> option – card users may receive cash at points of sale with the Visa cash back logo, provided that they first paid with the card for products or services.</li> <li> Business expense control (info, analyses, reports),</li> <li> Advance payment process is improved (account structure).</li> </ul> If you have any question, please contact your RM at the Customer Service
	Department.
CHANGES IN SETTLEMENTS WITH BPH	Please remember that from <b>1 April 2010</b> on, the redirection service for payments containing account numbers with the identifier of Bank BPH S.A. – transferred to Bank Pekao S.A. – is switched off.
	Therefore, payments sent with the BPH S.A. identifier after 1 April 2010 are sent back.