Regulations adopted by the resolution of the Supervisory Board dated December 14, 2007, amended by the resolution of the Supervisory Board dated December 18, 2014 and amended by the resolution of the Supervisory Board dated December 3, 2015, amended by the resolution of the Supervisory Board dated December 8, 2017, amended by the resolution of the Supervisory Board dated December 22, 2017, amended by the resolution of the Supervisory Board dated June 18, 2021, amended by the resolution of the Supervisory Board dated December 3, 2021, amended by the resolution of the Supervisory Board dated May 11, 2022.

## REGULATIONS OF THE RISK AND CAPITAL COMMITTEE OF BANK HANDLOWY W WARSZAWIE S.A.

**§ 1** 

The Risk and Capital Committee, hereinafter referred to as the Committee, is a standing committee of the Supervisory Board of Bank Handlowy w Warszawie S.A. hereinafter referred to as the Bank. These regulations shall define the scope of activities, the competencies and the procedure of the Committee.

§ 2

- The Committee members shall exercise the competencies stipulated in these Regulations on the basis of Article 390 of the Code of Commercial Companies.
- 2. The Committee shall submit annual reports on its activities to the Supervisory Board. The report for each subsequent calendar year shall be submitted by the end of the first quarter of the next year. The reports shall be made available to the shareholders be their publication on the Bank's websites and in the Bank's offices.
- 3. At the subsequent meeting of the Supervisory Board, the Committee shall submit to the Board the minutes of each meeting of the Committee and on the recommendations of the Committee discussed at such meetings.
- 4. These Regulations shall be made available on the Bank's web pages and in the Bank's headquarters.

§ 3

- 1. The Committee shall be entrusted with ongoing monitoring of the risk management system.
- 2. The Committee's competencies as related to monitoring of the risk management system functioning shall include in particular:
  - (a) verifying the consistency of the Bank's risk taking policy with the strategy and financial plan of the Bank;
  - (b) comprehensive evaluation of the Bank's current and future risk appetite;
  - (c) examining and evaluation of the Bank risk management strategy prepared by the Management Board of the Bank;
  - (d) recommending that the Supervisory Board either approve or refuse to approve the risk management strategy of the Bank or suggesting changes to the applicable strategy;
  - (e) examining and evaluation of the periodic information presented by the Management Board regarding the execution of the Bank risk management strategy;

- (f) supporting the Supervisory Board in proceedings to select a service provider in the event that the Supervisory Board intends to use services of third party experts, including in particular by recommending a given entity for cooperation;
- (g) providing its support to the Supervisory Board of the Bank in monitoring the implementation of the Bank risk management strategy by senior management;
- (h) verifying whether the prices of liabilities and assets offered to customers fully take into account the Bank's business model and its strategy in terms of risk, and if the prices do not take full account of risks in an appropriate manner in accordance with the business model and risk strategy, presenting the Management Board with proposals aimed at ensuring the adequacy of the prices of liabilities and assets to those risks;
- (i) granting consent for the employment and dismissal, performance rating, remuneration of the Fundamental Credit Risk Head based on recommendation from the Head of Risk Management Sector:
- (j) reviewing quarterly Fundamental Credit Risk Reports;
- (k) examining whether the incentives created by the remuneration policy and practice take into consideration the Bank's risk, capital and liquidity as well as probability and timeline of generation of profits by the Bank; and
- (l) participating in the process of identification of the employees whose professional activity has a material impact on the Bank's risk profile;
- (m) assessing remedial actions carried out to implement recommendations provided by internal and external auditors;
- (n) carrying out supervision over the alignment of all significant financial products and services offered to clients to the business model and risk management strategy;
- (o) carrying out assessments of risks connected with offered financial products and services, taking into account the relation of prices of those products to benefits they provide;
- (p) carrying out periodic reviews of the scope of information in the risk area that is submitted to the Committee to fulfil its statutory tasks, including an assessment of suitability of the format of provided information and the frequency of its submission.
- 3. Competencies of the Committee within the scope indicated in clause 2 above shall be exercised on the basis of the documents and information presented by the Bank Management Board and including in particular:
  - (a) Bank Risk Management Regulations;
  - (b) General Level of Bank's Risk;
  - (c) periodic reports on consistency with the thresholds and limits defined in the General Level of Bank's Risk; and
  - (d) periodic information about the execution of the Bank risk management strategy, including the risks and the size of risk.
- 4. The Committee shall be entrusted with the supervision of the process of internal capital estimation and capital management. The Committee's competencies as related to the supervision of functioning of internal capital estimation, capital management and capital planning processes involve examination, approval or recommendation, to the extent requiring a resolution of the Supervisory Board to approve policies and procedures applicable to the process of internal capital estimation, capital management and capital planning.

- 5. The Committee may ask for information, explanations and documents as required to perform its statutory duties without using the Supervisory Board as intermediary.
- 6. In order to improve the effectiveness of its activities, the Committee should maintain regular communication with organizational departments and units that are responsible for risk management and, if needed, with the compliance unit and the internal audit unit, in particular for the purpose of exchange of information about the current risk profile of the Bank, risk culture and the risk limits applicable at the Bank, and any significant infringements arisen in the risk management system, together with information about initiated or planned remedial actions to eliminate such infringements.

§ 4

- 1. The Committee shall consist of at least three members of the Supervisory Board, one of whom shall be the Committee Chairperson.
- 2. The majority of the Members of the Committee, including its Chairperson, will meet the independence criterion specified in § 14 sec. 4 of the Articles of Association of Bank Handlowy w Warszawie S.A.
- 3. The Committee members, including its Chairperson and Vice-Chairperson, are elected by the Supervisory Board.
- 4. At least three Committee members must participate in the meeting to ensure validity of the Committee's resolutions.

§ 5

- 1. The Committee meetings shall be convened by the Committee Chairperson on his/her own initiative or on request of a Committee member. Should the Committee Chairperson be unable to convene a meeting due to any reasons whatsoever, the Vice-Chairperson shall convene such a meeting. The meetings shall also be convened on request of the Supervisory Board Chairperson.
- 2. The Committee meetings are held at least once every six months at the dates determined by the Committee Chairperson in consultation with the Committee Vice-Chairperson.
- 3. The Secretary of the Committee, who is the Secretary of the Supervisory Board, distributes to the Committee members the notification on the meeting, containing the meeting agenda and the materials subject to deliberations. The notification should contain the meeting agenda and the materials on the subjects to be discussed at the meeting.
- 4. A representative of the Nomination and Remuneration Committee shall participate in the meetings of the Committee when the agenda of the meeting envisages discussion of the issues associated with the remuneration policy.

§ 6

- 1. The Committee meeting agenda includes standing points and matters considered on request.
- 2. The number of standing points deliberated at Committee meetings is defined in a resolution of the Committee.
- 3. The Supervisory Board and individual Committee members as well as the other Supervisory Board members shall have the right to bring matters to Committee meetings.

§ 7

- 1. On the basis of the materials received, the Committee Secretary shall develop the draft agenda of the meeting along with the list of invited persons and shall forward this list to the Committee Chairperson and Vice-Chairperson for acceptance.
- The draft agenda accepted by the Committee Chairperson and Vice-Chairperson shall be forwarded along with the materials to the Committee members.

3. The Committee members should receive motions to be considered along with their appendices, if possible, at least 7 (seven) days before the meeting.

**§ 8** 

- All Committee members shall be under an obligation to participate in the Committee meetings.
- 2. The Committee member who cannot participate in the meeting should report this to the Secretary of the Committee seven days before the designated date of the meeting.
- The Committee may use opinions of advisors, including external advisors. The Committee may invite to its
  meetings Bank employees or other persons for the purposes of discussing or examining the matters discussed
  by the Committee.
- 4. The persons invited by the Committee Chairperson or the Committee Vice-Chairperson shall participate in the Committee meeting or in its respective part.

§ 9

- 1. The Committee Chairperson shall chair the meetings of the Committee. In the case of the Chairperson's absence, the Committee's meeting shall be chaired by the Vice-Chairperson.
- 2. In consultation with the Committee Vice-Chairperson, the Committee Chairperson may decide to delete an issue from the agenda, in particular for the purpose of supplementing the motion or obtaining an opinion.

§ 10

Resolutions of the Committee shall be adopted by an absolute majority of the votes of the present Committee members.

§ 11

- In consultation with the Committee Vice-Chairperson, the Committee Chairperson may decide to have an
  issue considered through circular (written) procedure. The decision taken through circular procedure shall be
  valid when all the Committee members have been notified on the content of the draft decision and the absolute
  majority of the Committee members voted for its acceptance.
- The resolutions taken through circular procedure shall be added to the minutes of the nearest meeting of the Committee.
- 3. No issue can be considered through circular procedure if even one of the Committee members has not agreed for its consideration through this procedure.
- 4. In the situation described in clause 1 above, the Committee members shall express their standpoint with respect to the draft resolution submitted to them, having read the materials made available to them by the Secretary of the Committee.

§ 12

The Committee member voting against may demand recording his/her votum separatum in the minutes.

§ 13

- Minutes of the Committee meetings shall be drawn up. Minutes shall be drawn up in writing or in a form tantamount to in-writing form and authenticated by the members of the Committee who took part in a given action by way of acceptance of the minutes in a dedicated IT system of the Bank or by way of signing the minutes in writing or in a form tantamount to in-writing form.
- 2. Minutes shall include:
  - (a) subsequent number of the minutes;
  - (b) meeting date;
  - (c) agenda, including a description of particular items on the agenda;

- (d) names of persons taking part in the meeting;
- (e) description of the course of discussions, the findings, the agreed actions;
- (f) text of adopted resolutions;
- (g) results of voting;
- (h) submitted comments, including comments not taken into account and the content of dissenting opinion together with an indication of the reasons for disregarding them;
- (i) other decisions of the Committee.
- 3. A member of the Committee who participated in a meeting may view the minutes and provide comments or submit a dissenting opinion to be included in the minutes before the minutes are authenticated.
- 4. The minutes of the Committee meeting must be approved by the Committee members at the next meeting of the Committee.
- 5. The signed list of attendance of the participants at the meeting shall be appended to the minutes.
- 6. The Supervisory Board Secretary shall keep on the Committee's behalf the minutes of the Committee meetings and all other materials held by the Committee.
- 7. Copies of the minutes shall be issued by the Secretary of the Supervisory Board or a person designated by the Secretary of the Supervisory Board.